

**NM SWANA Roadrunner Chapter Meeting Minutes**  
**General Membership and Officers Meeting**  
Tuesday, January 9th, 2024 – Virtual Meeting

**Board Members Present:**

**Rafael Leos -Vice President**

**Ken Ziegler-Secretary**

**Shirlene Sitton – AB Representative**

**John Holmes**

**Charles Fiedler**

**Randall Kippenbrock-Treasurer**

**Board Members Not Present:**

**Doug Shimic**

**Matt Kingsley -President**

**I. Call to Order: SWANA NM Roadrunner Chapter Business Meeting – Rafael, Vice-President**

1. **Time: 11:06**

**II. Safety Minute: John Holmes-11:08**

1. Building a safety culture.

**III. Approval of November Meeting Minutes – Ken Ziegler, Secretary**

1. **Action Item: Amended Agenda**

• 1st. Charles 2<sup>nd</sup>. Shirlene

• **Discussion:** \_\_\_\_\_

• **Roll Call: Ayes** All **Nays** 0

**IV. Approval of 2023 Financial Reports – Randall Kippenbrock, Treasurer**

1. **Action Item: Table Financial until next meeting**

• 1st. Charles 2<sup>nd</sup>. John

• **Discussion:** \_\_\_\_\_

• **Roll Call: Ayes** All **Nays** 0

**V. Old Business**

1. NMED Solid Waste Bureau Update-Bureau Chief, Permitting Section (New Permits Manager-Confidential) – **Rafael**

Daniele Berardelli left the City of Albuquerque Solid Waste to become the Permitting Section Manager at NMED.

2. STATUS UPDATE: Web Design & Maintenance, Training Courses Registration, and Membership Database Administration Options - **Randall**

i. StarChapter – Web Design & Maintenance, Training Courses Registration, and Membership Database-Form to Fill possible help from Parkhill Young Professional.

STATUS UPDATE: Accounting/Bookkeeping Position – **Randall-No Update**

VI. New Business

1. **Action Item:** Approval for Chapter to pursue posthumously Recognition of Terry Nelson locally and/or nationally-Rafael
  - 1st. Shirlene 2<sup>nd</sup>. Randall
  - **Discussion:** Rafael will reach out to National SWANA to see if there is any National Award, Locally: Potentially a scholarship/ stipend/ membership
  - Roll Call: Ayes All Nays 0
2. **Discussion Item:** Chapter to accept informal invitation by City of El Paso for Local qualification ROAD-EO
  - **Make it available to chapter/NM operators, Rafael will stay up to date on this**
3. **Discussion Item:** Audit Committee not applicable based on By laws.
4. December Board Retreat & Strategic Plan: Recap & Discussion
5. New Committees (Confirmations):

Nominations: Shirlene, John & Matt-Chair

Audit: Charles, Ken & Rafael (Approval by Board Required in By Laws) (**Voted upon in New Business**)-Not Applicable per by laws.

Education & Training: Matt-Chair, Rafael, Danita

Membership: Rafael, John-Chair, Tom Parker?

Road-E-O: Shirlene, Tom Parker-Chair, Charles

Legislative: Charles-Chair, Ken, Shirlene

Safety: Matt-Chair, John & Rafael

By-Laws Review/Update: Randall, Shirlene-Chair, Ken & Charles

VII. 2023 Committee Discussions/Reports

1. Nominating Committee: Shirlene Sitton, Doug Shimic and Matt Kingsley-Waiting on CABQ Solid Waste
2. ~~Audit: Charles, Ken & Rafael~~
3. Membership Committee: Rafael Leos, John Holmes-No update
4. Education/Training Committee: Matt Kingsley, Randall Kippenbrock and Rafael Leos-No Update
5. Road-E-O Committee: Shirlene Sitton, Rafael Leos, John Holmes-No Update
6. Safety Committee: Rafael Leos, Matt Kingsley-No Update
7. SWANA AB Region-2 and National Reports: Shirlene Sitton-Next meeting 1/16/24-Chapter Chat January
8. YP: John Holmes-6 candidates in 2024
9. Legislative: Charles Fiedler-Discussed document on fee structures for NMED bureaus.

VIII. Adjournment

**Time:** 12:23-Charles 1st, John 2nd