

Meeting Minutes

New Mexico SWANA Roadrunner Chapter
General Membership and Officers Meeting
Tuesday, February 13, 2024 at 11:00 A.M.
Virtual Meeting

Board Members Present:

Matt Kingsley -President

Rafael Leos -Vice President

Ken Ziegler-Secretary

Shirlene Sitton – AB Representative

Charles Fiedler

Randall Kippenbrock-Treasurer

Board Members Not Present:

Doug Shimic

John Holmes

- I. Call to Order - Matt Kingsley, President
- II. Safety Minute - Rafael Leos, Vice President-Hearing Protection
- III. Approval of Minutes - January 11, 2024 Meeting – Ken Ziegler, Secretary
Rafael 1st, 2nd
- IV. Approval of Financial Reports - Randall Kippenbrock, Treasurer
 - A. P&L to Budget Report for September 30, 2023 through January 31, 2024
Charles 1st, Rafael 2nd
 - B. Balance Sheets for December 31, 2023 and January 31, 2024
 - V. Charles 1st, Shirlene 2nd
- VI. Old Business
 - A. NMED Solid Waste Bureau Update – Daniele Berardelli, Permit Section Manager
 1. Solid Waste Bureau Chief (Vacant)
Rick Shean and Daniele Berardelli joined us from NMED.
They should be able to offer competitive wages through the passage of the budget.
They would like to speak to SWANA ahead of the next legislative session to have the support of SWANA ahead of the next legislative session.
 - B. Discussion with Possible Action Regarding StarChapter Website Design – Randall Kippenbrock, Rafael Leos
 1. Change the domain/URL from nmswana.net to nmswana.org
Ken 1st, Matt 2nd
 2. Navigation tabs – About Us, Meetings, Events, Training, Become a Member, YP, Jobs, Safety
 3. Sponsorships for website – 2 to 4 sponsors on the Home page; \$500 to \$1,000 per year
 4. Membership database – National SWANA

5. StarPay for registration
6. Refund policy
7. Communication management – forward email addresses to board members
8. Use current NM SWANA logo
9. Original and/or stock photos for the home page slider
10. Job listings – 30, 60 or 90 days

- C. Discussion with Possible Action Regarding Rio Grande Credit Union – Randall Kippenbrock, Rafael Leos
1. Changing banks
 2. Virtual mailbox; \$44.99 per month
 3. Zelle, Venmo for refunds
 4. Account authorization
 5. Credit card authorization

- D. Discussion with Possible Action Regarding Bookkeeping Services – Randall Kippenbrock
1. Thomasina Chavez; \$300 per month
 2. QuickBooks Online Essentials for up to three users; \$42 per month

Charles 1st, Shirlene 2nd

VII. New Business @ 11:20 A.M.

1. Discussion with Possible Action on New Mexico SB 228 (transmitted with agenda) – Rick Shean, NMED Resource Protection Division Director and Daniele Berardelli, NMED SWB Permit Section Manager
 - Support a fee increase but SWANA would like input ahead of time.
 - States around us has a user fee and not a fixed permit fee.
2. 2024 NMED Operator Certification Classes
 - Recycling: Albuquerque – March 19-21
 - Transfer Station: Santa Fe – April 23-25
 - Landfill: Santa Fe – May 21-24
 - Landfill: Roswell – October 1-4
 - Compost: Albuquerque – Nov 19-21
3. Discussion with Possible Action on Road-E-O

VIII. Committee Discussions/Reports

1. Nominating Committee: Shirlene Sitton, John Holmes, Matt Kingsley
2. Membership Committee: John Holmes, Rafael Leos, (N/R- 2024)
3. Education/Training Committee: Matt Kingsley, Danita Boettner, and Rafael Leos
4. Road-E-O Committee: Shirlene Sitton, Rafael Leos, Tom Parker, John Holmes
5. Safety Committee: Rafael Leos, Matt Kingsley, John Holmes
6. SWANA AB Region 2 and National Reports: Shirlene Sitton
7. YP: Report John Holmes
8. Legislative: Charles Fiedler

IX. Adjournment – 12:53