

President – Rafael Leos  
Vice President – Carl Pierce  
Secretary – Stephanie Mosley  
Treasury – Randall Kippenbrock  
Advisory Board Delegate – Matt Kingsley  
Young Professionals Chair – Tyler Zack  
Safety Ambassador – Rafael Leos



**MEETING MINUTES  
FOR  
NEW MEXICO SWANA ROADRUNNER CHAPTER  
GENERAL MEMBERSHIP AND OFFICERS' MEETING  
OCTOBER 8, 2024  
(VIRTUAL MEETING)**

**I. CALL TO ORDER**

President Rafael Leos called the New Mexico Roadrunner Chapter Board of Directors meeting on October 8, 2024, at 11:04 am, held virtually via Zoom.

**II. ROLL CALL**

MEMBERS PRESENT

Rafael Leos, President/Safety Ambassador  
Carl Pierce, Vice President  
Randall Kippenbrock PE, Treasurer  
Tyler Zack, Young Professionals Chair  
Danita Boettner, PE  
Charles Fiedler, PE

**III. SAFETY MINUTE**

Safety Ambassador Rafael Leos spoke on SWANA Safety Initiative —5 To Stay Alive, PPE, and how to access National SWANA resources and materials.

**IV. APPROVAL OF MINUTES**

Regular Meeting – September 17, 2024

Charles Fiedler motioned to approve the minutes, seconded by Rafael Leos. The motion passed unanimously.

**V. APPROVAL OF BUDGET & FINANCIAL REPORTS**

Treasurer Randall Kippenbrock presented the FY-25 Balance Sheet as of September 30, 2024 as well as the P&L FY 25 Budget Report through September 30, 2024.

Charles Fiedler made a motion to approve the FY25 Balance Sheet and Budget Report through September 30, 2024, seconded by Carl Pierce. The motion passed unanimously.

## **VI. NEW BUSINESS**

ITEM A: Sub-Committee creation and dissolution (or temporary suspension) of committees.

President Rafael Leos proposed a discussion on current listed committees, and removal or addition of proposed committees.

1. Current Listed: Nominating, Membership, Education/Training, Road-E-O, Safety, SWANA AB Region 2, Young Professionals, and Legislative (Required: Audit & Nominating)
2. Propose: Roundtable Committee, Scholarship/Stipend Committee, Bylaws Committee, Annual Meeting Committee, Rebrand Membership to “Recruitment” Committee.

ITEM B: Sub-Committee member assignments to existing and current committees.

ITEM C: Establish bi-monthly work sessions to vet fee structure mutually compatible to NMED-SWB & Solid Waste Industry Operators (Benchmark: Use \$100k/permit to target for funding tool)

## **VII. COMMITTEE DISCUSSIONS AND REPORTS**

1. Nominating Committee – Shirlene Sitton (C), Matt Kingsley
  - a. Will remain as is, requires two members in good standing with maintained membership
2. Membership Committee – Rafael Leos (C), Carl Pierce & Tyler Zack added.
  - a. Rebrand from Membership to Recruitment Committee
  - b. Intended to pull total membership in NM, will consider for setting quota to add individuals or retention and follow metrics.
3. Education/Training Committee – Matt Kingsley (C), Danita Boettner, Carl Pierce added.
  - a. Will coordinate seminars and be a training liaison with NMED for certification courses.
4. Road-E-O Committee – Shirlene Sitton (C), Rafael Leos & Tom Parker
  - a. No meeting held, nothing to report.
5. Safety Committee – Rafael Leos (C), Matt Kingsley, Stephanie Mosley added.
  - a. Quarterly Safety Ambassador meeting held.
  - b. Five to Stay Alive covered in safety minute.
  - c. Email the Director of Public Policy, K. Oldyndorf, looking for speakers for WasteCon, wanting to consider NM representation, and information on Disaster debris based on recent weather events.

- d. Regulations and updates from OSHA’s website.
- 6. SWANA AB Region 2 and National Reports – Matt Kingsley (C), (Rafael Leos will stand for WasteCON
  - a. No report, Matt Kingsley was out. MOU as region.
  - b. Charles Fiedler rose the topic of the MOU for the Director of the region, and any cost associated in the MOU, we should have paid a portion of the region Directors travel costs. Rafael will follow up on this.
- 7. Young Professional (YP) Committee – Tyler Zack(C), Rafael Leos
  - a. Tyler reached out to Estela to see what the options were for Young Professionals.
  - b. There are currently five enrolled in the YP program, three out of state and two located in NM. Would recommend free membership for college students.
  - c. Discussed the potential for McNeilus to be a sponsor.
- 8. Legislative Committee – Charles Fiedler (C), Rafael Leos added
  - a. Discussed specific dates and deadlines for legislations
- 9. ADDED: Round Table Committee – Danita Boettner (C), Rafael Leos added.

**VIII. ADJOURNMENT**

There being no further business to discuss, President Rafael Leos adjourned the meeting at 12:17 pm.

APPROVED THIS 12<sup>TH</sup> OF NOVEMBER 2024 BY THE SWANA NEW MEXICO CHAPTER BOARD OF DIRECTORS:

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Rafael Leos, President

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Stephanie Mosely, Secretary